| MAI   | L TO: division of emi  | LOYER ACC  | COUNTS, WORKER RE  | EFUND U                                 | NIT "2002", PO BOX 910, TR  | ENTON,                    | NEW JERSEY 08625-0910   |                  |  |
|---|--|--|--|---|---|---------------------------|---|------------------|--|
|   | UC-9A (R-06-04)<br>State of New Jersey                           |  | SOCIAL SECURITY NUMBER:  |   |   |                           |   |                  |  |
| Department of Labor and Workforce Development DIVISION OF EMPLOYER ACCOUNTS |  |  | EMPLOYEE'S NAME:   |   |   |                           |   |                  |  |
| EMPLOYEE'S CLAIM FOR<br>REFUND OF EXCESS CONTRIBUTIONS                      |  |  | STREET ADDRESS:  |   |   |                           |   |                  |  |
| FOR THE CALE  |  | CITY, STATE AND ZIP CODE:                            |  |   |   |                           |   |                  |  |
| PLEASE READ T   | HE INSTRUCTIO  | NS CAR   | REFULLY ON   | THE                                     | REVERSE BEFO  | ORE C                     | COMPLETING THIS CLAI  | M                |  |
| excess of \$9.99 for New having received wages from                         | Jersey Workforce Devom two or more employed deductions for New J | ns in excess<br>elopment<br>yers during<br>ersey Hea | ss of \$42.89 for N<br>Partnership Fund<br>g the above calen<br>lth Care Subsidy l | ew Jers<br>and in<br>dar yea<br>Fund, V | excess of \$117.50 for<br>r and in support there.<br>Vorkforce Developmen | New Jof, subrated Partner | of \$47.00 Health Care Subsidy Fusiersey Disability Insurance by reamit the following statement of emership Fund and Disability Insurance Gross Income Tax. | son of<br>ployer |  |
| Date  | ature Telephone No   |  |  |   |   |                           |   |                  |  |
| EMPLO   | YER'S NAME   | Si   | TATEMENT C   |   | RNINGS<br>D STATE   | 1                         | WACEC   |                  |  |
| LIMI EO   | TERSTANIE  |  | CII  | 1 AIVI                                  | JUNIE   | \$                        | WAGES   |                  |  |
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| MAKE SU   | JRE THAT <u>ALL</u> C  |  | se additional st<br>ICATIONS AF  |   |   | RE FI                     | LING YOUR CLAIM   |                  |  |
|   | •  |  | FOR INTERN   | AL US                                   |   |                           |   |                  |  |
| U.I. Refund   | H. C. Refund   | -  | W.F. Refund  |   | D. I. Refund  |                           | Total Refund  | <u> </u>         |  |
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### INSTRUCTIONS FOR COMPLETING UC-9A AND OBTAINING EMPLOYER CERTIFICATIONS

# **COMPLETING UC-9A REFUND FORM**

- 1. TYPE or PRINT\* your Social Security Number and your exact name and address at the top of the claim.
- 2. SIGN and DATE the refund claim.
- 3. TYPE or PRINT the exact name and location of all your employers who made deductions for New Jersey Unemployment/Health Care Subsidy Fund, Workforce Development Partnership Fund and Disability Insurance from your 2002 wages and state the total amount of wages from which the deductions were made.

### \*LEGIBLE INFORMATION WILL ENSURE PROPER REIMBURSEMENT

## **OBTAINING CERTIFICATIONS**

Your refund claim <u>must</u> also be accompanied by a certification of the deductions made by <u>each</u> of your employers listed on your claim.

Certification of your wages and deductions can be obtained through one of the following:

1. Have your employer complete form UC-52, "Employer Certification of Wages and Deductions for New Jersey Unemployment/Health Care Subsidy Fund, Workforce Development Partnership Fund and Disability Insurance."

#### OR

2. Furnish a copy of your W-2 Tax Statement <u>provided</u> the form shows the amounts withheld as worker contributions for Unemployment/Health Care Subsidy Fund, Workforce Development Partnership Fund and Disability Insurance.

Mail the completed original UC-9A form together with <u>ALL</u> of your employer certifications to the Division of Employer Accounts, Worker Refund Unit "2002", P.O. Box 910, Trenton, New Jersey 08625-0910.

After your claim has been received it will be audited and verified. However, no refunds will be issued prior to August 30, 2003 as claims must be cross matched with Gross Income Tax records to avoid the possibility of issuing duplicate credits and/or refunds. Please allow 6-8 weeks processing time.

If you have any questions concerning your claim you may write to the above address or call (609) 633-6400. In communicating with this Agency concerning your claim, be sure to refer to your Social Security Number.

**NOTE:** IF THE AMOUNT DEDUCTED BY ANY ONE EMPLOYER EXCEEDS THE MAXIMUM FOR EITHER UNEMPLOYMENT/HEALTH CARE SUBSIDY FUND, WORKFORCE DEVELOPMENT PARTNERSHIP FUND OR DISABILITY INSURANCE, YOU SHOULD CONTACT THAT EMPLOYER FOR A REFUND OF THE BALANCE OF THE DEDUCTION.